

Evacuation Allowances
(Ordered/Authorized Departure)
CONUS/OCONUS

**** Note: Evacuation allowances can only be paid as of the date the evacuation is authorized or ordered. Theses allowances are not authorized retroactively.**

LOCATION	APPROVAL AUTHORITY	EVACUATION ALLOWANCES		REFERENCES
		ALLOWANCES	DETAILS	
OCONUS	Commanders of geographic ASCCs: • U.S. Army Pacific (USARPAC), • U.S. Army Europe (USAREUR), • U.S. Army Central (USARCENT), • U.S. Army North (USARNORTH), • U.S. Army South (USARSO), and • U.S. Army Africa (USARAF)	Travel and Transportation Expenses - En route to the safe haven location	· Civilian employees and their dependents · Locally hired employees without a transportation agreement are not eligible for any departure allowances. · Transportation expenses · Per diem for days of departure and return to PDS: 75% M&IE · Per diem until arriving at the safe haven - age 12 and older: 100% locality rate - under age 12: 50% locality rate · Travel via rental car: TDY mileage rate (JTR par. 060202 and 060401)	· JTR par. 060401 · DSSR 600, subpars. 611-639
		Subsistence Expense Allowance or Per Diem (at safe haven) - based on locality rate of authorized safe haven - begins the day after arrival at authorized safe haven	· Termination: Allowances at safe haven terminate on the earliest of the following dates: - the date the sponsor departs/detaches on PCS from OCONUS PDS; - the effective date of transfer when the employee is already at the PDS to which transferred; - the date of separation/retirement; - the date specified by the Secretarial Process; - the date specified by the Secretary of State; - the date specified by USD (P&R); - 180 days after the evacuation order is issued; or - the date the evacuee commences return travel to the duty station <u>Commercial rate</u> (Non-government Lodging) · Receipts are required. · <u>First 30 days</u> - 1st family member: 100% lodging + 100% M&IE - each family member age 18 & older: 100% M&IE - each family member under age 18: 50% M&IE · <u>Days 31-180</u> - 1st family member: 100% lodging + 80% M&IE - each family member age 18 & older: 80% M&IE - each family member under age 18: 40% M&IE	· JTR par. 060402

			<p><u>Non-commercial rate</u> (Government quarters)</p> <ul style="list-style-type: none">· Receipts are not required.· <u>First 30 days</u><ul style="list-style-type: none">- 1st family member: flat 10% lodging + 100% M&IE- each family member age 18 & older: 100% M&IE- each family member under age 18: 50% M&IE· <u>Days 31-180</u><ul style="list-style-type: none">- 1st family member: 80% M&IE- each family member age 18 & older: 80% M&IE- each family member under age 18: 40% M&IE	
		Escort Dependents	Employee may request and be authorized roundtrip travel and transportation allowances to escort dependents incapable of traveling alone to the safe haven. This travel is official and in a duty status.	https://www.defensetravel.dod.mil/Docs/evacuations_allowances.pdf
		Unaccompanied Baggage (UAB) (Air Freight Allowances) (Total of 1,000lbs)	<ul style="list-style-type: none">· Up to total of 1,000 lbs· Unaccompanied air baggage (UAB): JTR 054305. E. 1<ul style="list-style-type: none">- per dependent age 12 & older: 350 lbs- per dependent under age 12: 175 lbs· If UAB not available, the flat rates are per authorized safe haven:<ul style="list-style-type: none">- first evacuee without family: \$250- first evacuee with one family member: \$450- first evacuee with two or more family members: \$600	JTR par. 054305. E. 1
		Pet Transportation (Up to two household pets)	<ul style="list-style-type: none">· Up to two household pets (defined as a cat or dog), currently owned at the evacuated foreign PDS· Transportation and quarantine fees are authorized.· If an employee transports pets at personal expense, reimbursement is limited to the constructed cost that the Government would have incurred to transport the pets.· Employees traveling on separation order are not authorized reimbursement for pet transportation or quarantine fees.	JTR par. 060407
		HHG	<ul style="list-style-type: none">· Movement of HHG is NOT authorized.	
		POV (POV Shipment/Emergency POV Storage)	<ul style="list-style-type: none">· POV shipment is NOT authorized for an authorized/ordered evacuation.	JTR par. 060406
		Local Travel Allowance	<ul style="list-style-type: none">· Rate of \$25/day/family· Not eligible for civilian employee on TDY order	DSSR 631.b
		Travel Advances for evacuees	<ul style="list-style-type: none">· Civilian employees who do not have Government Travel Charge Card, up to 80% of the estimated entitlements for the less for the<ul style="list-style-type: none">1) anticipated evacuation period or ,2) 30 days.	https://www.dfas.mil/militarymembers/travelpay/evacuations.html
<p>CONUS Non-foreign OCONUS (Alaska & Hawaii)</p>	Deputy Assistant Secretary of the Army Military Personnel and Quality of Life (DASA MPQ) (Approval Authority to overseas allowances under DSSR)	Travel and Transportation Expenses - En route to the safe haven location	<ul style="list-style-type: none">· Civilian employees and their dependents· Locally hired employees without a transportation agreement are not eligible for any departure allowances.· Transportation expenses· Per diem for days of departure and return to PDS: 75% M&IE· Per diem until arriving at the safe haven<ul style="list-style-type: none">- age 12 and older: 100% locality rate- under age 12: 50% locality rate· Travel via rental car: TDY mileage rate (JTR par. 060202 and 060401)	<ul style="list-style-type: none">· 5 CFR 550.401-409· JTR par. 060101

		<div>Safe Haven Allowances</div> <div>- Subsistence Expense Allowance (at safe haven)</div>	<div>· Combination of the lodging and M&IE</div> <div>· Lodging allowance: pay for commercial quarters; must be documented by a receipt; tax for lodging in CONUS and non-foreign OCONUS is a separate reimbursable expense</div> <div>· first 30 days</div> <div>- dependents age 12 and older: 100% locality per diem rate</div> <div>- dependents under 12: 50% locality per diem rate</div> <div>· days 31-180</div> <div>- dependents age 12 and older: 60% locality per diem rate</div> <div>- dependents under 12: 30% locality per diem rate</div> <div>· If civilian employees or their dependents remain in their home and choose not to evacuate, they are not authorized safe haven or special allowances for subsistence.</div>	
		Unaccompanied Baggage	<div>· No authority for the Government to ship or pay for shipment of unaccompanied baggage for civilian employees or their dependents</div>	
		Pet Transportation	<div>· No authority to reimburse expenses associated with transporting a pet, including its quarantine, for an evacuation in the CONUS or non-foreign location OCONUS</div>	
		HHG	<div>· Movement of HHG to the safe haven MAY BE authorized.</div> <div>· Local moves may be authorized under JTR par. 054802 using local O&M funds.</div> <div>· No authority for HHG storage</div>	<div>JTR par. 060403</div> <div>JTR par. 054802</div>
		POV	<div>· No authority for shipment of a POV to a safe haven</div>	
		Local Travel Allowance	<div>· No authority to pay a local travel allowance</div>	

JTR

Department of State , COVID-19 Family Liaison Office

5 CFR § 500.401-409

OPM Fact Sheet

Evacuation Payments During a Pandemic Health Crisis

DoDD 3025.14, 26 February 2013

DFAS, Travel on Evacuation Orders

<https://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>

<https://www.state.gov/family-liaison-office/crisis-management/COVID-19+FLO+Resources>

<https://www.govinfo.gov/content/pkg/CFR-2011-title5-vol1/xml/CFR-2011-title5-vol1-part550-subpartD.xml>

<https://www.opm.gov/policy-data-oversight/pay-leave/pay-administration/fact-sheets/evacuation-payments-during-a-pandemic-health-crisis/>

<https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodd/302514p.pdf?ver=2017-11-30-142206-440>

<https://www.dfas.mil/civilianemployees/travelpay/information/evacuationorders.html>